

**APPLICATION FOR DROP OFF AND PICK UP AT MAN AIRPORT**  
**valid from the date of application until the end of the month applied for 1 year later.**

**Local Users Ground Transport Interchange (GTI)**

You **MUST** ensure that you understand the terms and conditions of use. By signing and dating this application you acknowledge that you understand and accept these terms and conditions of use.

The acceptance of this application is at the entire discretion of Manchester Airport Plc and submitting an application does not mean that the facility will be granted.

I apply for access to the GTI and T1 Arrivals effective from 3<sup>rd</sup> June 2018 to 31<sup>st</sup> May 2019. I understand that this application will only be processed (subject to me satisfying the criteria set out herein and subject to capacity constraints) on acceptance of the terms and conditions set out below or as may be notified from time to time.

**Application requirements:**

- Only 1 application per household and must fall within the catch area (M22, M23, WA15 and SK9)
- valid form of photographic ID (passport or driving licence and counterpart) plus utility bill with post code.
- Maximum 2 vehicles per application....

**Charges:**

- Annual administration charge of £30.00 per application
- Application entitles the holder to the following discounted charges at the GTI forecourt and T1 arrivals car park at all times subject to the terms and conditions below:
  - (i) GTI forecourt – up to 10 mins free of charge;
  - (ii) T1 Arrivals – up to 30 mins free of charge,
  - (iii) Any periods in addition to those outlined above will be subject to charges in line with the displayed Tariffs within that facility.
  - (iv) You are only permitted to park in a designated bay, this does not include the entrance/exit or running bays

**Card Operation:**

- For GTI forecourt: please proceed into the drop off area where your vehicle will be registered on ANPR. Once your passengers have disembarked, drive to the nearest payment plaza where your vehicle registration will be ANPR recognised and you will be permitted free exit.
- For T1 Arrivals car park: your vehicle registration will be recognised at the barrier and will raise automatically to allow you access, find a suitable parking place, once your passenger has arrived, drive to the payment plaza where your registration will be ANPR recognised and you will be permitted free exit.
- If any vehicle registration needs to be updated then please email [forecourtmanagement@magairports.com](mailto:forecourtmanagement@magairports.com)

**SECTION 1: PERSONAL DETAILS**

Please complete the following boxes CLEARLY in BLOCK CAPITALS

TITLE		FIRST NAME (S)	
SURNAME			
HOME CONTACT ADDRESS			
TELEPHONE NUMBER			
DRIVING LICENCE NUMBER		VEHICLE REG	1
E-MAIL ADDRESS			2
PHOTOGRAPHIC ID		UTILITY BILL EVIDENCE	

## **SPECIAL TERMS:**

1. These Special Terms are incorporated into the contract between you and us.
2. Where there is any contradiction between these Special Terms and the Terms and Conditions of Use below, these Special Terms take precedence.
3. In order to qualify for the application, your permanent residence must be within one of the qualifying postcodes as set and updated by MAPlc from time to time.
4. If at any time you move from the qualifying residence during the period indicated, you must inform MAPlc of this in writing and MAPlc may terminate your card upon not less than one week written notice.
5. There is a maximum of one application per address with a maximum of two vehicles being registered on each application.
6. The scheme is designed to assist local residents in their use of the GTI. It is not permitted to use the card for any commercial or business purposes. If MAPlc becomes aware that the card is being used for commercial or business purposes it may terminate the contract immediately in writing.
7. The granting of this application entitles you for the duration of the period indicated to use: (i) the drop-off forecourt at the Manchester Airport GTI for dropping off; and (ii) the Terminal 1 Arrivals car park for pick-up, at the reduced rates indicated by MAPlc and as updated from time to time.
8. This scheme is not available for and should not be used by Manchester airport staff; a separate scheme is available for Manchester airport staff with details available from MAPlc upon request (and evidence of employment).
9. The application is limited to: (i) one drop-off the GTI forecourt per day, maximum 10 mins drop off; (ii) one pick-up in the Terminal 1 Arrivals car park per day, maximum 30 minutes wait. Any use of the GTI forecourt or T1 Arrivals car park in excess of (i) or (ii) shall be subject to full tariff charges for that facility.

## **TERMS AND CONDITIONS OF USE:**

1. References to “**you**”, “**your**” and “**yours**” refer to the person applying for access to the facilities
2. References to “**MA**”, “**we**”, “**us**” and “**our**” refer to Manchester Airport Plc.
3. The Terms and Conditions, including the Special Terms (collectively the “**Terms**”) are a contract between you and us.
4. This agreement shall be read and construed in accordance with English Law and exclusively enforceable in the English Courts.
5. The issuing of this application does not guarantee the availability of spaces in either the forecourt or car parks (as applicable). It is merely a licence to park in an unallocated space where available.
6. MA shall be entitled to amend these Terms and any element of the scheme (including, without limitation amending any associated charges, discounts, locations and/or postcodes) at any time or withdraw it in whole or in part provided that MA shall first consult with you and relevant stakeholders save where urgent action is required for security or other operational reasons.
7. In using the airport facilities, you shall comply with the Byelaws, any relevant signage (including, without limitation, the forecourt terms and conditions of use and car park terms and conditions of use) and any instructions of Greater Manchester Police, Traffic Marshalls and any MAPlc duty staff.
8. You are entitled to terminate this agreement at any time upon 28 days written notice.
9. MAPlc may terminate this agreement immediately in writing without liability or compensation should you breach any of the Terms.
10. The application is not transferable to any other persons/company at any time and may not be used with any vehicle other than the vehicle registration number set out above.
11. You acknowledge and agree that your use of the airport road system, forecourts, car parks and other facilities are entirely at your own risk and at all times subject to available capacity. Neither MA nor its employees, agents or servants accept liability for any accident, loss or damage to persons, vehicles or accessories or contents however caused unless through the negligence or wilful default of MA.
12. Nothing in this clause shall exclude liability for fraud or misrepresentation or for death or personal injury caused by the negligence of MA or its employees agents or servants or which cannot by law be excluded.
13. A person who is not a party to this agreement shall not have any rights under the Contracts (Rights of Third Parties) Act 1999 to enforce any term of this agreement.

The Personal information provided on these forms will be collected by Manchester Airport PLC and will only be used to administer the concession card. The information provided on this form will not be provided to any third parties or used for any other purpose.

Please see our full [Privacy Notice](#) on our website for further details about how we process personal data

SIGNATURE OF APPLICANT	
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DATE	
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**FOR CAR PARK ADMINISTRATION USE ONLY:**

**Driving Licence number:** \_\_\_\_\_

**Proof of Address:** \_\_\_\_\_

**Form of ID Seen**                      PASSPORT      PHOTO DRIVING LICENCE      PHOTO PH BADGE

**Entervo Company number** \_\_\_\_\_

**Entervo Participant number** \_\_\_\_\_

**Payment receipt number** \_\_\_\_\_

**Date Issued / renewed** \_\_\_\_\_

**Processed by** \_\_\_\_\_